



*Indian Society for Wind Engineering*

**CONSTITUTION AND BYE LAWS OF INDIAN SOCIETY FOR WIND  
ENGINEERING**

**(Last amendment on March 31, 2006)**

**CONSTITUTION**

**ARTICLE 1 THE SOCIETY**

**1.1 Name of the Society :**

INDIAN SOCIETY FOR WIND ENGINEERING  
(Abbreviated name: ISWE)

**1.2 Address of the Society:**

**Office Located at:**

Office of the Honorary Secretary  
Central Building Research Institute Roorkee 247667, INDIA, Tel: 01332- 283464,  
E-mail: [iswe1993@gmail.com](mailto:iswe1993@gmail.com)

**1.3 Jurisdiction :** All over India

**ARTICLE 2 AIMS AND OBJECTIVES OF THE SOCIETY :**

The aims and objectives for which the society is established are as under :

- 2.1 The society shall provide a necessary forum to the individuals and institutions connected with, or, interested in industrial aerodynamics, which includes wind effects on structures and buildings, land and sea transportation vehicles; mitigation of disasters due to cyclones, tornadoes, blizzards, sand storms etc.; wind energy generation; study of atmospheric pollution and dispersion; and, related matters, to come together and exchange ideas for the advancement and dissemination of knowledge in the field of wind engineering.
- 2.2 The society shall promote research and development work in the field of wind engineering and shall maintain close liaison with the International Association for Wind Engineering (IAWE).
- 2.3 The society shall promote use of research results in professional practice.

- 2.4 The society shall make efforts to involve field engineers and professional organisations in its activities by arranging seminars, symposia etc.
- 2.5 The society shall bring out a periodical publication.
- 2.6 The society shall institute awards and prizes to recognize excellence of education, research and application in Wind Engineering.
- 2.7 The society shall honour pioneering and meritorious contributions in the field of Wind Engineering.

### **ARTICLE 3 PUBLICATIONS OF THE SOCIETY**

- 3.1 The Society shall publish a technical Journal and issue and promote other technical publications as may be approved by the Executive Committee. The name of the Journal shall be “ISWE Journal of Wind and Engineering”.
- 3.2 The Society shall publish ISWE News Letter for disseminating the News of interest to its members and other Individuals/bodies.
- 3.3 The Secretary's Annual Report, the Audited Statement of Accounts of the previous year and the Minutes of the General Body Meeting will be published in the ISWE News Letter.

### **ARTICLE 4 MEMBERSHIP AND SUBSCRIPTION :**

The society shall have the following categories of memberships.

- (a) Individual membership
- (b) Institutional membership
- (c) Honorary membership

- 4.1 **Individual Membership :** The individual membership of the society is open to individuals associated with Wind Engineering subject to the condition that they must have a recognized Bachelor’s degree or its equivalent in Engineering / Architecture, or a Master’s degree in any branch of Science or Technology.
- 4.2 **Institutional Membership :** The institutional membership is open to institutions and organisations connected with, or interested in any aspect of Wind Engineering.
- 4.3 **Honorary Membership :** Honorary membership may be offered by the Executive Committee to persons of eminence in Wind Engineering who have contributed to the objectives of this society.
- 4.4 **Application for Membership :** Application for membership supported by two members of the society shall be made to the Secretary of the society. These applications will be subjected to approval by the Executive Committee.
- 4.5 **Subscription :** The annual subscription and life membership rates for different categories shall be as follows :

(a) Individual Membership

India and Nationals of SAARC Countries	
Life	Rs. 2000.00
Foreign Nationals	
Life	US\$ 100.00

(b) Institutional Membership

Regular	Rs.30,000.00
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(c) Honorary Membership will be free of charge

The above subscription rates may be changed by the general body from time to time. The annual fee is to be paid in advance on yearly basis, by January 1 of the calendar year in question.

**ARTICLE 5 CESSATION OF MEMBERSHIP :**

- 5.1 A member may be deemed to have discontinued his membership if the payment of his membership fee is in arrears by one full calendar year.
- 5.2 A member shall cease to be a member if he dies, becomes a person of unsound mind, having been convicted by a court of law and upon becoming insolvent.
- 5.3 Members of 'ISWE' shall be entitled to write 'M ISWE' after their names.

**ARTICLE 6 GENERAL BODY :**

**6.1 General Body Defined :**

General Body shall consist of all the members of the society.

**6.2 Powers and duties / functions of the General Body :**

The General Body will elect the President and Secretary. Amendments to the constitution will be possible by the approval of more than 50 percent of the General Body members present at the time of the Annual General Body meeting, or, by postal ballot.

**6.3 Quorum and notice of meeting and periodicity of meetings :**

- 6.3.1 The Executive Committee shall arrange the General Body meetings at least once a year. The notice for a meeting shall be sent to all members of the General Body about one month in advance.
- 6.3.2 The General Body meeting shall include presentation of papers, technical discussions and other important activities in order to fulfill the objectives of the society.

- 6.3.3 At the time of Annual General Body meeting, the Secretary will present the annual budget, statement of accounts and report duly approved by the Executive Committee for the approval of the General Body.
- 6.3.4 The quorum for General Body Meeting will be 10 percent of the total membership. However, in a case this provision is not satisfied, the meeting will be adjourned and reconvened after 30 minutes for which no quorum requirement will apply.

**ARTICLE 7 EXECUTIVE COMMITTEE :**

7.1 **Executive Committee defined:** The affairs of the society shall be managed by an Executive Committee, as entrusted through the society’s Registration Act 1860 and Constitution and Bye Laws.

7.2 **Composition :** The Executive Committee will consist of the following :

- a) President One
- b) Vice-President Two
- c) Secretary One
- d) Joint Secretary Two
- e) Treasurer One
- f) Members Ten (including two Institutional Members)

The chairmen of local chapters will be invited to the Executive Committee meetings, where a relevant issue is under consideration.

7.3 **Election and its mode :** The Executive Committee shall be constituted as follows :

- 7.3.1 The President and the Secretary shall be elected by the General Body.
- 7.3.2 Out of the ten members 8 shall be elected by the General Body in which at least 2 shall be from amongst the institution members.
- 7.3.3 Vice-Presidents, Jt Secretaries, Treasurer and 2 members will be nominated by the elected members of the Executive Committee.
- 7.3.4 The immediate past President, Past Secretary of the society and Editor-in-Chief of ISWE Journal shall be ex officio members of the Executive Committee.
- 7.3.5 Election will take place by postal ballot and the new executive will take charge as soon as possible in the new year.
- 7.3.6 The Institutional Members shall elect two members for the Executive Committee (In case no nominations are received the same can be nominated by Executive Committee).

7.4 **Terms of the office of the Governing Body (Executive Committee) :**

The term of the Executive Committee shall be two years and all members will serve in an honorary capacity.

**7.5 Powers/duties/functions of Governing Body (Executive Committee):**

7.5.1 Executive Committee shall have all powers in the direct management and promotions of objectives of the society. The General Body may, however impose needed conditions for the proper functioning of the Executive Committee.

7.5.2 Executive Committee shall nominate a Screening Committee for consideration and recommendation of eligible applications for membership. It shall also constitute a subcommittee whenever the need for the same arises. The composition and duties of this subcommittee will be decided by the Executive Committee.

**7.6 Quorum and notice of the meeting :**

The Quorum for the Executive Committee meeting will be three members (at least one of them being an office bearer). The notice of the Executive Committee meeting shall be sent by the Secretary to all the members of the Executive Committee, at least 10 days in advance.

**7.7 Filling up of casual vacancies :**

This shall be as decided by the Executive Committee at the time the vacancy arises.

**ARTICLE 8 POWERS AND DUTIES OF OFFICE BEARERS**

8.1 President - The President shall be the Prime Officer of the Society and would have overall responsibility to foster the aims and objectives of the National and International spheres. The President shall preside over the Executive Committee Meetings and General Body Meetings. He may, in consultation with the Secretary, take decisions on matters of emergent nature consistent with the Constitution and Bye Laws of the Society. He shall represent the society at the International Association of Wind Engineering meetings and at the 4- yearly International Conference on Wind Engineering.

8.2 Vice-Presidents - The Vice-Presidents shall perform such duties as may be delegated by the President or the Executive Committee and shall assume the office of the President in case of vacancy. Should the vacancy arise any further, the Executive Committee shall make suitable arrangements.

8.3 Secretary - The Secretary of the Society, who shall be a Roorkee based member, shall be responsible for the maintenance of the office of the Society and shall work under the general direction of the President and Executive Committee for expanding the frontiers of activities of the Society. The budget estimate for each year shall be prepared by the Secretary and placed before the Executive Committee for its consideration and approval. He shall have the powers to incur expenditure on behalf of the Society within the framework of the budget approved by the Executive Committee. He shall prepare the annual report including the audited financial statement for presentation in annual general body meeting and its printing in the ISWE News Letter. Liaison with the local chapters, the International Societies. Holding of the Annual General Body Meetings and Executive Committee Meetings shall also be the responsibility of the Secretary. The secretary will sign all contracts and legal documents on behalf of the Society.

- 8.4 Editor in chief - The Editor in chief, who shall be nominated by the Executive Committee for the period of its term, shall work under the general directions of the Executive Committee. He/She shall be responsible for inviting research papers and other technical material and review of the material for publication in the ISWE Journal. The Editor shall be assisted in this work by Two Editors (one based at Roorkee) and an Editorial Committee appointed by the Executive Committee at his/her recommendation.
- 8.5 Joint Secretaries – The Joint Secretary shall perform duties as may be delegated by the Secretary or Executive Committee and shall assume the office of secretary in case of vacancy.
- 8.6 Treasurer – The Treasurer shall be responsible for maintaining accounts of the society.

#### **ARTICLE 9 SOURCES OF INCOME AND UTILISATION OF FUNDS :**

- 9.1 The society will raise funds for pursuing its aims and objectives through :
- a) Subscription from the members
  - b) Grants from Government and other organisations
  - c) Any other source including donations approved by the Executive Committee.
- 9.2 The budget for each year shall be prepared by the Secretary and placed before the Executive Committee for its consideration and approval.

#### **ARTICLE 10 FINANCIAL YEAR:**

The financial year shall be from January 1 to December 31.

#### **ARTICLE 11 ACCOUNTS:**

##### **A - Audit of Account:**

The accounts of the society shall be audited every year by a Chartered Accountant appointed by the Executive Committee.

##### **B - Operation of Bank Account :**

The society shall keep its funds in one (or more) of the nationalized banks, into which the collected subscriptions etc. shall be credited and the account will be operated upon jointly by the Secretary and the Treasurer.

#### **ARTICLE 12 AMENDMENT / ALTERATION :**

Amendment/alteration, extension or abridgement of purpose, aims and objectives or change of name shall be made under Section 12 and 12A of the Societies Registration Act, 1860.

## **BYE LAWS**

### **CLAUSE I AIMS AND OBJECTIVES OF THE SOCIETY**

The Society will accomplish its aims and objectives as detailed below.

- I.1 By close interaction with International Association for Wind Engineering, Indian National Academy of Engineers and Indian National Science Academy and liaison with other national and international organizations whose aims are akin to those of the Society;
- I.2 Through the local chapters in different regions of India;
- I.3 Through the publication of Journal, News Letter, Hand Books, and Monographs on those topics of Wind Engineering, which are of special interest to India and are other considered relevant. Exchange of publication with international and national Societies;
- I.4 Holding special lectures, technical get-togethers, seminars, workshops, panel discussion, symposia, conferences, etc.
- I.5 By helping the planners in the country in identifying problems of research and development that deserve national priority and international programs.
- I.6 By organizing technical committees and study groups on subjects of topical interest.
- I.7 By contributing towards policy making with permanent representation in the appropriate committee of the Planning Commission, Department of Science and Technology, University Grants Commission, All India Council of Technical Education and also by fostering close links with BIS in matters of standardization;
- I.8 By projecting the image of Society by sustained efforts towards improving the quality of contributions and discussions at the International Conferences;
- I.9 By involving maximum number of field engineers and professional organizations in its activities.
- I.10 By settling up appropriate awards like “Best Paper Award”, Best Master’s Thesis Award” etc.